**Note: please make sure you fill all information related to your project below and convert everything to readme.md (GitHub).**

**Table 1: stakeholder register sample**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Stakeholder name** | **Title** | **Role** | **Power**  **(H/L)** | **Interest**  **(H/L)** | **Requirements** | **Communication** |
| Clair Mann | Commercial Manager | Sponsor | H | H | Finish implementing GDPR compliant checkouts by end of Q3 | Weekly via email |
| Steve Dobbs | Senior Developer | Developer | L | H | Shall have up to date security certificates | Daily via email, phone, scheduled meetings |
| Henry O’Donovan | Head of Development | Production Manager | H | L | Implement a way to allow a revenue increase of 5% | Daily via email, phone, scheduled meetings |
| Harriet Amanda | Head Accountant | - | L | L | Shall have an accurate financial report that is up to date, and correct | Weekly via Scheduled online meeting |
| William Manson | Warehouse Manager | Consultant | L | H | Shall have accurate stock levels | Weekly via email, phone, scheduled meetings |
| Geoff Baysus | Amazon Distribution Advisor | Sponsor | H | H | Shall provide an increase of distribution and reach of delivered goods | Monthly via email |

Reference: Excelonist (n.d.) *PM template*. htttp://www.Excelonist.com.